

NRLHF Phone Conference
January 8, 2017
7:00 pm

Call to Order

The meeting was called to order at 7:06 p.m.

Roll Call

Present:

NEPR Delegate	Jim Penland	Chairman
NEPR Delegate	Jean Heschke- 7:22	Co-Chairman
ONW Delegate	Vicki Johnson	
ONW Delegate	Henry Felder	
EPR Delegate	Melissa Adams	
EPR Delegate	Jerry Heister- 7:09	
CoD Delegate	Daniel Cain	
SEPR Delegate	Greg Bagshaw	Director of Public Relations
SEPR Delegate	Robert Woody	
	Andy Huey	Treasurer
	Karen Fuller	Recording Secretary

Absent:

Jerry Middendorf	NMLRA Representative
Jim Fulmer	NMLRA Representative
Mark Adamik, Jr.	Parliamentarian
Dan Duhamel	Quartermaster
Beverly Heister	Business Office

Quorum is met.

The members were advised there are no motels around the COD site and it would require on-site sleeping for work parties.

A report for the 2018 write in vote was provided.

Mr. Heister arrived at this time.

Minutes of the Last Meeting

Moved by Mr. Fulmer, seconded by Ms. Johnson and unanimously approved by members present.

Treasurer's Report

Mr. Huey reported there is \$10,690.06 balance in the working account and \$14,287.74 in Booshway Bucks. There are transfers also to be done. For the SEPR there are \$4,000 out of Booshway Bucks out bringing the total on hand of \$10,287.74. The Clerk returned \$770 not turned in from the SEPR and \$305 is needed to go into the account from the EPR, giving a final total of \$11,362.74. He is working on designing a report that will be made available to all.

A discussion regarding the number of Booshway Bucks took place and it was noted there should be a total of \$20,000 and that the figures as they now stand do not add up. It is unknown why there is a discrepancy and what may be causing it and that there is no need for an offsetting action at this time.

It was also noted by Mr. Heister that all banking transfers will take place to be sure they were valid.

Mr. Heister said he realized the accounts need to be reviewed by Mr. Huey and that he has done the best he can in the interim. Further information will be provided at a later date when Mr. Huey has the opportunity to perform the internal audit.

Mr. Bagshaw spoke of the event's General Fund in the amount of \$6,267.66 can be added to the General Fund.

Ms. Heschke arrived at this time.

It was noted the final figures for the Eastern are not yet complete. Ms. Adams said she has spoken to Mr. Stout regarding the final figures but has not heard anything yet and she is investigating why. Mr. Heister said he would call him; the Foundation rules states each event should be closed within a specific period (30 days per Mr. Huey). As delegate in charge it is part of his job to contact them. Ms. Adams said she was the clerk and unfortunately was unable to attend due to medical issues; she is not certain why it is not yet closed out.

Quartermaster Report

Mr. Penland reported the small trailer is back and stored. There is the need to take care of paperwork for the large trailer. A discussion regarding the need to reduce the larger boards inside trailers due to weight. It was also noted the trailers should be inventoried in June. Ms. Johnson asked if the inventories are accurate and all items there. Mr. Felder said he would send Ms. Johnson and Mr. Heister the information.

Recording Secretary

Ms. Fuller apologized for the tardiness of the minutes.

CoD-17

Mr. Cain said Mr. Rebis is in the hospital. He indicated a desire for a new flyer and would like to add more than one person for the event. Mr. Penland thought that was a good idea and Mr. Felder agreed. Ms. Johnson said the more involved the better it would be and asked if they needed assistance to ask. It was noted Ms. Duhammel prepares the flyer and it is returned for review prior to printing.

Mr. Felder said there is an increase in attendees each year. He spoke of building maintenance for the site and the need to obtain roofing materials from Lowes. Mr. Penland said there is a letter he could get for tax exemption and he will see it is sent out the next day.

ONW-17

Mr. Felder said things are going good. He has talked to Mr. Elliot and there will be a new range by the end of the year; he may have to fix it after review. He expressed concern regarding the range and said the previous one was better than before but still not good. The new range has not yet been started.

ONW-18

Ms. Johnson reported the event will take place at Grand Rapids June 22-30 and the site has been approved with the contract signed by the owner. They are in the process of looking for a clerk. The

issue is places to park, which is being reviewed to determine what is available and whether a shuttle is necessary. With regard to port-a-johns, they will have to be adjusted to have the appropriate amounts as the event occurs.

NEPR-17

Mr. Penland said things are going good. There will be a meeting in mid February to be sure all is covered and ready to go. All is falling into place

EPR-16

Mr. Heister thought it was rather good for the most part with glitches here and there. He did hear complaints regarding the use of golf carts for other than emergency purposes as well as electronics. He will speak to Mr. Stout regarding that. There were 603 attendees. He will be getting hold of Lynn speaking with regard to the contract cost to see what can be done to ensure there is no loss of money to the foundation. The cost of the contracts are between \$13,000-\$14,000 for the property. The other concern is wood which locally costs over \$200 per cord. This would be the third time at the site and normally numbers reduce each time. If we do not get enough people it cannot be afforded. Mr. Penland also noted the food vendors also need to carry the required insurance which costs between \$35-\$40 to them. Mr. Felder asked if they would negotiate a lower price. Mr. Heister said if everything were included it may be possible and if there was enough people attending would be worth it. Mr. Penland noted the grounds are to extensive to be able to fully walk it in order to keep up with potential problems.

NEPR-17

Mr. Wells will be starting the work parties in April. The wood is cut but is not yet split. When dates are decided they will be online. Mr. Huey was asked to assist with setting up the bank accounts for the event. Mr. Penland said the budget is a bit off and noted they are expecting approximately 700 attendees, which he believes may be high. Mr. Heister said it is a new sport area off of New England and upstate, which is not too far from the Virginias. He does not think it is a lot, however, said if wanted to reduce the numbers to do so. Mr. Adamik spoke of difficulties with narrow roads and people having difficulties navigating them with trailers. It was planned to speak to the road crews to determine what can be done.

SEPR-17

Mr. Bagshaw said it was a good event with a \$2,351.39 profit. Due to price increases everything should be covered for next year. He will have a thing in the fall that will get into the business letter regarding closing accounts. He just had one check put through on December 23rd for the event and it is now closed. Mr. Penland said it was a very good event with a lot of shooters.

SEPR-18

Mr. Woody said since it has been on the same site there is not much to report. There will be 3-4 work parties and the budget will be turned in later this week.

Old Business

It was noted paperwork needs to be sent to the treasurer in a timely manner. Mr. Bagshaw said he spent a great deal of time calling vendors who had not yet cashed a check in order to attempt to meet the 30 days. He does not believe it is feasible and would like to see this changed to 60 days. Following discussion it was MOVED by Mr. Bagshaw, seconded by Mr. Felder, and unanimously adopted by voice vote of members present to amend the current requirement of closing accounts in 30 days to 60 days. MOTION APPROVED.

Mr. Penland stated the Business Officer Manager's contract has been signed to extend it to January 1, 2019.

Mr. Woody asked if there were more suggestions for the By Laws. Following a short discussion it was determined to vote on them at the next meeting. Mr. Woody will send them out to all. It was asked by Ms. Adams to send out the clean copy without the previous amendments.

New Business

Mr. Penland spoke of the work done regarding shooting and asked for comments. A discussion occurred regarding the shooting rules and how to ensure they are followed at each event. It was thought that having information in the trailers since people lost the schedules that are recommended. With regard to pistols it will be a single-shot pre-1840 and no revolvers. Further discussion took place regarding if it was minimum or optional. It was also noted that people not from New York may not be aware of gun laws that would affect them. Discussion took place regarding the various aspects of the shooting requirements, including smoothbores with rear sites.

Ms. Adams spoke of registering for trade bill with Zenia Old Town Trade Fair and that what was approved should be handed out. Mr. Penland said to contact Ms. Heister. Ms. Johnson said Ms. Heister sent copies.

Mr. Bagshaw stated the SEPR is at the same location each year and his belief that the account should be set up to remain open with \$1,500 start-up funds available. He asked if a motion could be considered to do so.

It was MOVED by Mr. Heister, seconded by Mr. Felder, and unanimously approved by voice vote of members present, to approve continuing the existing bank account for the SEPR with the \$1,500 start-up funds.

Ms. Heister said there is not much heard on the EPR regarding closing of the checking account because it goes back two years. Mr. Heister said maybe it would be a problem with the names changing on the account.

Mr. Felder spoke of the desire to put articles in Muzzleblast magazine. Mr. Heister said that things have changed and there is a 2 to 3 month lead time. There are four pages that can be used by the Foundation. There is also only a certain percentage of advertising allowed. He will speak to people to find out if there are any additional changes. Mr. Felder said people could contribute an article and forward it to Ms. Heister to be forwarded to the magazine. Ms. Johnson offered assistance to others who may be interested.

Executive Session

It was MOVED by Mr. Bagshaw, seconded by Mr. Felder, and unanimously adopted by voice vote of members present, to enter into an executive session to discuss a personnel matter. An executive session began at 8:30 p.m. Due to technical difficulties with the phone conference, the executive session lasted 3 minutes. The Chairman declared the meeting adjourned upon receipt of the approval of a quorum of members.